



Licensing Committee

Monday 3rd June 2019

4.00 pm

**Council Chamber
Council Offices
Brympton Way
Yeovil, BA20 2HT**

(disabled access and a hearing loop are available at this meeting venue)



Members listed on the following page are requested to attend the meeting.

The public and press are welcome to attend.

If you would like any further information on the items to be discussed, please contact the Case Services Officer (Support Services) on 01935 462055 or democracy@southsomerset.gov.uk

This Agenda was issued on Thursday 23 May 2019.

Alex Parmley, Chief Executive Officer



Licensing Committee Membership

The following members are requested to attend the meeting:

Chairman: David Recardo
Vice-chairman: Wes Read

Jason Baker
Dave Bulmer
Nick Colbert
Karl Gill
Jenny Kenton

Tony Lock
Kevin Messenger
Crispin Raikes
Paul Rowsell
Andy Soughton

Linda Vijeh
Martin Wale
William Wallace

South Somerset District Council – Council Aims

South Somerset will be a confident, resilient and flexible organisation, protecting and improving core services, delivering public priorities and acting in the best long-term interests of the district.

- Protect core services to the public by reducing costs and seeking income generation.
- Increase the focus on Jobs and Economic Development.
- Protect and enhance the quality of our environment.
- Enable housing to meet all needs.
- Improve health and reduce health inequalities.

Members Questions on reports prior to the Meeting

Members of the Committee are requested to contact report authors on points of clarification prior to the Committee meeting.

Recording and photography at council meetings

Recording of council meetings is permitted, however anyone wishing to do so should let the Chairperson of the meeting know prior to the start of the meeting. The recording should be overt and clearly visible to anyone at the meeting, but non-disruptive. If someone is recording the meeting, the Chairman will make an announcement at the beginning of the meeting.

Any member of the public has the right not to be recorded. If anyone making public representation does not wish to be recorded they must let the Chairperson know.

The full 'Policy on Audio/Visual Recording and Photography at Council Meetings' can be viewed online at:

<http://modgov.southsomerset.gov.uk/documents/s3327/Policy%20on%20the%20recording%20of%20council%20meetings.pdf>

Information for the Public

The Licensing Committee shall be responsible for those functions listed in part 3 of the Constitution as being the responsibility of the Committee. This will include licensing matters referred to it by officers, in accordance with the Officer Scheme of Delegation, such as contested public entertainment licences, and applications for taxi driver licences where the officer considers the application should be determined by members. The Committee shall also be responsible for all the functions assigned to it under the Licensing Act 2003.

The Statutory Licensing Committee has responsibility for all activities under the Licensing Act 2003 and the Gambling Act 2005 except for policies and fees. Established under the Licensing Act 2003, it exercises the functions of the Licensing Authority which itself is the Council.

The Other Licensing Committee can be responsible for all other licensing matters. Established by the Council under discretionary power contained in Section 101 of the Local Government Act 1972.

It is lawful for the membership of the two committees to be the same, but they are differently constituted and run under different powers.

Meetings of the Licensing Committee are held bi-monthly at 10.00am normally on the second Tuesday of the month in the Council Offices, Brympton Way.

Licensing Committee agendas and minutes are published on the Council's website www.southsomerset.gov.uk

The Council's Constitution is also on the web site and available for inspection in council offices.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

Licensing Committee

Monday 3 June 2019

Agenda

Preliminary Items

1. **To approve as a correct record the Minutes of the Previous Meeting held on 10th March 2019**
2. **Apologies for Absence**
3. **Declarations of Interest**

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

4. **Public Participation at Committees**

a) Questions/comments from members of the public

This is a chance for members of the public and representatives of Parish/Town Councils to participate in the meeting by asking questions, making comments and raising matters of concern.

Items for Discussion

5. **Appointment of Chairmen for Licensing Sub Committees (Page 5)**
6. **Date of Next Meeting (Page 6)**

Agenda Item 5

Appointment of Chairmen for Licensing Sub Committees

Specialist: Angela Cox, Specialist Democratic Services
Lead Officer: Jo Morris, Case Services Officer (Support Services)
Contact Details: jo.morris@southsomerset.gov.uk or 01935 462055

Purpose of the Report

As the Council has entered a new municipal year, the Committee is asked to review the appointment of Chairmen for Licensing Sub Committees.

Please could members make every effort to make themselves available for Licensing Sub Committees.

Recommendation

The Licensing Committee is asked to consider appointing up to five members as Licensing Sub Committee Chairmen.

Background

The Licensing Sub-Committee is made up of three members from the Licensing Committee. The Licensing Committee has been established under the Licensing Act 2003, with the power to hear and determine all applications referred to it under the SSDC Statement of Licensing Policy. The Sub-Committee also considers taxi driver applications, which need to be referred to members due to the nature of the application.

Financial Implications

All Chairmen of the Licensing Sub Committee receive an allowance of £387 per annum. There is sufficient capacity within the Members Special Responsibility budget to appoint up to five Licensing Sub Committee Chairmen.

Background Papers

None

Agenda Item 6

Date of Next Meeting

Members are asked to note that the next scheduled meeting of the Licensing Committee will take place on Tuesday 10th September 2019 at 10.00am in the Council Offices, Brympton Way, Yeovil.
